

**Mellor Parish Council**

**Thursday 5<sup>th</sup> October 2023 at Mellor St Mary C of E Primary School, Brundhurst Fold, Mellor commencing at 7.00 p.m.**

**Local Government Act 1972**

**MELLOR PARISH COUNCIL  
MINUTES**

**Cllr Venables welcomed members and members of the public to the meeting and also introduced Ms Michelle Root as the new MPC Clerk.**

**Those present**

**Cllrs Venables (Chair), Mellor, Proctor, O'Grady, Dickinson-Gater, Fletcher and Brunskill, PCSO Pemberton, five members of the public and the clerk. Also present Mr Gaffney and Mr R Pinder.**

- 1. To receive and approve apologies for absence  
Apologies accepted from Vice Chairman Barnes  
Cllrs – Colborn and Walsh**
- 2. To receive declarations of pecuniary or personal interest.  
None**
- 3. Presentation by Mr Tony Gaffney regarding Jubilee Pathway project.  
Explained the involvement of Stuart Hirst an ex-Mayor of RVBC regarding a 65 mile walk. Advised The stile on the path behind Jenny Springs could be replaced with a kissing gate at a cost of £595 + £200 fitting**

**This will be an agenda item for November.**

- 4. Adjourned for public session (max 5 minutes per person).  
PCSO Pemberton informed of a day time burglary on Mellor Brow last Wednesday and recommended fitting cctv & alarms.**

**Following nuisance complaints about teenagers drinking on the playpark it is now patrolled**

**A resident raised concerns about speeding, starting late at night and early into the morning in souped up cars. PCSO advised to ring 101 or do an online report. PCSO advised this was the best way to report and it would all be logged.**

**PCSO Pemberton informed that a resident is also in regular contact regarding speeding issues within Mellor.**

**A resident asked about progress on the park gate. Cllr MV advised it's not adjustable but has been lubricated.**

**Another resident asked to pass on their thanks re the cutting down of hedges (done by 3 residents) and mentioned about the Cenotaph area being a bit of a jungle.**

**Cllr MV advised it is on Agenda to be discussed later.**

**Memorial garden will be cleaned prior to Remembrance Sunday.**

**Cllr ED-G will arrange quotes.**

5. To resolve and confirm the minutes of Parish Council meeting held on Thursday 7th September and the Extraordinary General Meeting held on the 14th September 2023.  
Resolved

6. Any matters arising not covered in the Agenda for information only.  
Cllr JF – advised there are 84 paths & referenced back to Tony Gaffney discussion on pathways requesting confirmation of the £2k annual budgetary items.  
Cllr AM and clerk will check records & confirm.

Cllr MO'G- Update on pathway at corner of Church Lane to be on next month's agenda.

To consider any further actions regarding the recent TPO placed on Mellor Parish Council.

Cllr MV advised an appeal letter has been sent to RVBC and hand delivered by the clerk last Weds/Thurs & no response received. A resident asked about them being informed of an update in relation to this. Clerk advised the legal advice has been chased on numerous occasions. In the meantime, Cllr SB advised she understands the TPO is well in hand.

7. To discuss an update regarding the grassed area WP and playground.  
Update on gate given in public session . A  
Cllr JP asked for an update on moving the bench. Cllr MV will get a quote.  
Cllr MV confirmed paperwork completed and returned it to Playquest regarding the play equipment annual inspection.

8. To consider any response regarding planning applications  
A 3/2023/0424 Sunnyside Barker Lane Mellor B 3/2023/0651 Watery Gate Farm Nickey Lane Mellor.  
No observations.

The Clerk also circulated planning application 3/2023/0654 The Old Coach House Saccary Lane, Mellor via e-mail, the closing date for any comments is before our next meeting.

Concerns were raised regarding a footpath .

9. Finance matters  
Balance £64,118.98  
Scholarship Fund £1,218.15

Income BACS Concurrent Grant received £537.00.

Note members need to agree changes to signatories on the NS&I account  
Resolved – Cllrs MV, SB, JP and the clerk.

A To consider and approve payments  
Easyweb Direct Debit £36.60  
CHQ 1804 PAYE £88.88  
Resolved.

B To consider and approve a budget for the purchase of a Pay As You Go mobile phone for the clerks use.  
Proposer Cllr MO'G.  
Secunder Cllr JP.

**Budget agreed at £50.**

**C To receive an update from external auditor PJ Littlejohn**

**Pass received on external audit. Bill of £378.00 to pay asap. Resolved.**

**D To agree a date for a Finance and Asset Sub Committee meeting.**

**Cllr QC not available to confirm a date. Date to be agreed by e-mail. Resolved by all.**

**E Update on internet banking. Inc policy and procedure.**

**Finance Committee to draw up and propose Policy and Procedure.**

**F To agree the purchase of a Wreath for Remembrance Sunday.**

**Cllr SB to organise this. Budget agreed at £50. Resolved. The Wreath on the Cenotaph will be placed by Cllr MV.**

**G RVBC Capital Grant Fund.**

**E-mail has been distributed. Cllr RW advised Cllr MV the Capital Grant could be used for things like as a contribution towards the village hall car park which is very uneven, full of pot holes and quite dangerous. The other option is drainage of the playing field. Cllr MV will speak to Paul Wallace (Chairman of the Village Hall) & quotes sought to get the application in.**

- 10. Update regarding the recent SPid located on Mellor Lane and agree further locations within our Parish.**

**Rennie Pinder - speaking further to his presentation at the last Agenda about the Spid on Mellor Lane giving a presentation of Traffic Analysis Report of data recorded outside the village hall over a 5-day period.**

**This is a 30MPH zone. The total vehicle count was 11,563. Peak times recorded as 7.45 – 8.45am and 3.45 – 4.45 pm. 85<sup>th</sup> Percentile 29.6 mpn , top speed recorded 50 mph .**

**All data is sent to LCC and the Police inc. Deputy Crime Commissioner**

**Cllr SB asked for a copy of the Report which will be sent to the clerk's e-mail address and once received it will be uploaded to the website. Rennie spoke about a new piece of equipment ANPR and finalised by re-iterating it would be a good idea to have one on either carriageway to compare as speeds are often different on each carriageway. Cllr MV advised the possible location for a second Spid will be discussed at the November meeting along with a a rolling programme for other areas of concern within our parish.**

- 11. Update on the Traffic and Speed Awareness in our Parish.**

**Cllr's MV and JF have been round the Parish and taken pictures for comments.**

**Awaiting feedback from other Cllrs. Members agree that the work done by Cllrs will be presented at the next TA meeting. More information to be provided before sending to RVBC.**

- 12. To consider and approve the purchase of the telephone box located on Branch Road Mellor Brook, Mellor Parish.**

**Some debate about it being on private land. Cllr Mellor advised it can only be purchased for the reason of a de-fib & further enquiries with BT confirm it is not on private land. Deadline is end of October. We are in the process of buying this for £1.00 but again it is re-iterated, this can only be used for a de-fib and strictly no other purpose.**

**Clerk to progress the purchase.**

13. To discuss the preparation needed at the Memorial Gardens for Remembrance Sunday.  
Memorial garden will be cleaned prior to Remembrance Sunday. Cllr D-G to get quotes. Wreath will be laid by Cllr MV.

\*\*\*\*\* 9pm - An extension was agreed for more time. This was granted.\*\*\*\*\*

14. To discuss the Bio diversity grant and possible planting of seeds etc in our Parish £500 sat in the account. Defer to November meeting.

15. To receive an update from Mellor Village Hall.  
Date of their AGM to be confirmed. Cllr JP will follow up on this.

16. To receive reports (if any).

A RVBC report Cllr Brunskill Cllr Walsh;

Cllr Brunskill – Causeway Farm application refused.

17. B RVBC Liaison Cllr Brunskill Cllr Walsh C Bae Systems Cllr Brunskill

No update on Liaison Meeting from Cllr Walsh as absent  
Cllr Brunskill informed next Bae meeting 16.10.23

18. Matters brought forward by members and staff not covered in the Agenda.

Memorial Service on the 12<sup>th</sup> November 2023

Meeting closed at 9.25pm

To note the next Parish Council Meeting will be held on Thursday 2<sup>nd</sup> November 2023.

*Michelle Root (Parish Clerk)*